

Democratic Services

Riverside, Temple Street, Keynsham, Bristol BS31 1LA
Telephone: (01225) 477000 *main switchboard*
Direct Lines - Tel: 01225 394452 Fax: 01225 394439
Web-site - <http://www.bathnes.gov.uk>

Your ref:

Our ref:

Date: 27/09/2011

E-mail: Democratic_Services@bathnes.gov.uk

**To: All Members of the Economic and Community Development Policy
Development and Scrutiny Panel**

Councillor Robin Moss
Councillor Ben Stevens
Councillor Patrick Anketell-Jones
Councillor Brian Simmons
Councillor Michael Evans
Councillor Lisa Brett
Councillor Manda Rigby

Chief Executive and other appropriate officers
Press and Public

Dear Member

**Economic and Community Development Policy Development and Scrutiny Panel:
Wednesday, 5th October, 2011**

You are invited to attend a meeting of the **Economic and Community Development Policy
Development and Scrutiny Panel**, to be held on **Wednesday, 5th October, 2011 at 1.00 pm**
in the **Brunswick Room - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic
for Chief Executive

**If you need to access this agenda or any of the supporting reports in an alternative
accessible format please contact Democratic Services or the relevant report author
whose details are listed at the end of each report.**

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Jack Latkovic as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Economic and Community Development Policy Development and Scrutiny Panel -
Wednesday, 5th October, 2011**

at 1.00 pm in the Brunswick Room - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT ACT 1972

Members who have an interest to declare are asked to:

- a) State the Item Number in which they have the interest
- b) The nature of the interest
- c) Whether the interest is personal, or personal and prejudicial

Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

At the time of publication no notifications had been received.

7. MINUTES (Pages 7 - 18)

To confirm the minutes of the above meeting as a correct record.

8. COMMUNITY SAFETY PLAN: EARLY INTERVENTION WORK WITH YOUNG PEOPLE (30 MINUTES) (Pages 19 - 22)

The presentation will allow the Panel to hear about key aspects of work taking place in Bath & North East Somerset with young people to promote community safety. In particular, the Panel will hear about a range of “early intervention” projects promoted by Avon and Somerset Police at local level. These are designed to support and help young people to: play a positive role in their communities.

9. COMMUNITY SAFETY PLAN: TACKLING LOCAL CONCERNS THROUGH IDPARTNERS (30 MINUTES) (Pages 23 - 28)

The report invites the Panel to receive a presentation about an approach to tackling issues and concerns in local communities. The method is called IDPARTNERS and the presentation will give real-life examples of how this process can generate solutions to problems of anti social behaviour and crime in local communities.

The Economic & Community Development Policy Development and Scrutiny Panel is asked to agree that:

- It receives and comments on a presentation on IDPARTNERS as a way of addressing key local concerns
- It notes the training available in the process as a way of empowering communities to tackle local concerns

10. PRESENTATION ABOUT THE TOURISM IN BATH AND NORTH EAST SOMERSET (30 MINUTES)

The Panel will receive a presentation from the Divisional Director for Tourism, Leisure and Culture about the tourism in Bath and North East Somerset.

11. COMMUNITY ASSETS (30 MINUTES) (Pages 29 - 32)

This report sets out the current context for the use and development of Council-owned assets to achieve wider community outcomes. It contains information about “Quirk” asset transfer and also the proposed new “Community Right to Buy” as well as giving some examples of how assets can be used in this way.

The Economic & Community Development Policy Development and Scrutiny Panel is asked to agree that:

- It discuss the issues highlighted in this report
- It receives a short presentation on the new “Community Right to Buy”
- It requests a further report on the operation of the Community Right to Buy when the provisions in the Localism Bill are finalised.

12. WORKPLAN (Pages 33 - 40)

This report presents the latest workplan for the Panel.

The Committee Administrator for this meeting is Jack Latkovic who can be contacted on 01225 394452.

This page is intentionally left blank

BATH AND NORTH EAST SOMERSET

ECONOMIC AND COMMUNITY DEVELOPMENT POLICY DEVELOPMENT AND SCRUTINY PANEL

Thursday, 21st July, 2011

Present:- Councillors Robin Moss (Chair), Ben Stevens (Vice-Chair), Patrick Anketell-Jones, Brian Simmons, Lisa Brett and David Martin (In place of Manda Rigby)

Also in attendance:

1 WELCOME AND INTRODUCTIONS

The Chairman welcomed everyone to the meeting.

2 EMERGENCY EVACUATION PROCEDURE

The Democratic Services Officer read out the emergency evacuation procedure.

3 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Councillors Manda Rigby and Michael Evans had sent their apologies to the Panel. Councillor David Martin was a substitute for Councillor Rigby. Councillor Cherry Beath (Cabinet Member for Sustainable Development) also sent her apology to the Panel.

4 DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT ACT 1972

Councillor Brian Simmons declared non-prejudicial interest on item 7 of the agenda (Proposed analysis of Bath & North East Somerset Council's funding of the third sector) as the Chairman of the 'Keynsham and District Dial-A-Ride' which receives funding from the Council. Councillor Lisa Brett declared non-prejudicial interest on item 9 of the agenda (Economic Development – Overview) as the treasurer of the London Road and Snow Hill Partnership.

5 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

There was none.

6 ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

Rae Harris suggested that the Panel should look into the economic aspect of the Riverside Footpath in the Walcot Street area as a suitable agenda Item for one of the

future meetings. The Chairman responded that the panel would debate the proposal under the agenda item 10 (Panel Workplan).

David Redgewell addressed the Panel with his concerns about the community safety on public transport and also about the issues raised at the PACT meeting in Bath on 1st March. The Chairman responded that he is aware that David Redgewell addressed the Cabinet with these and other relevant issues and that the relevant Cabinet Member, along with the relevant officers, took these issues on board.

7 PROPOSED ANALYSIS OF BATH & NORTH EAST SOMERSET COUNCIL'S FUNDING OF THE THIRD SECTOR

The Chairman invited David Trethewey (Divisional Director for Policy and Partnerships) to introduce the report.

The Chairman said it would be useful to have some sort of database of funding for the 3rd and voluntary sector. The database would not only show what funding had been provided by the Council on commissioning services to the 3rd and voluntary sector but also to show areas where the funding could come from other sources (eg National Lottery) and which areas within 3rd and voluntary sector had been missed out. This would fit within the Big Society agenda and is an ongoing piece of work. The final recommendations would be submitted to the relevant Cabinet Member for consideration as a part of the budget.

The Panel debated the issue and highlighted the following points:

The funding of the 3rd/voluntary sector could be seen as the 'invest to save' opportunity. 'Dial-A-Ride' is one example where organisation helps people to live independently and provides financial savings for the Council.

The analysis of the Council's funding should include specific objectives for each project.

The Council is quite proactive with the support of our non-governmental organisations (NGOs) in attracting European and national funding.

The Panel suggested that the other organisations, such as the RUH, should also be involved in funding 3rd/voluntary or providing service/s identified by the community needs. One such example could be for the RUH to consider provision of the community transport in the area, once they become Foundation Trust.

David Trethewey informed the Panel that the Council would need to identify what are the priorities for the area and what 3rd/voluntary sector fit the community needs. He also said that the 3rd/voluntary sector should have the necessary skills to provide services and that the Council could consider promoting required skills if necessary.

The Chairman thanked everyone who participated in the debate.

It was **RESOLVED** to note the objectives, scope and deliverables of the brief and for the officers to take on board comments made by the Panel for the ongoing work. It

was also **RESOLVED** that the report containing the data and analysis be brought to the Panel's meeting in November 2011.

8 FIRE AND RESCUE HOME SAFETY

The Chairman invited Denis McCann (Unitary Manager for Bath & North East Somerset Avon Fire & Rescue Service) to read a brief on Fire & Rescue Service approach in managing community risk.

Denis McCann read a brief (attached as Appendix 1 to these minutes) and highlighted the following areas:

- Introduction and working in a partnership with Council's Community Safety Team
- Home Safety visits
- Working in the partnership with other organisations and community groups
- Fire Safety Awareness
- Emerging Risks; and
- Engagement with the public

The Panel debated the issue and highlighted the following points:

The Panel expressed their concern that there were 91 accidental dwelling fires in Bath and North East Somerset during 2010/11 and pleased to find out that the rate of the accidental dwelling fires for this year was on decrease in comparison to 2009/10 as a result of the Home Safety Visits.

The Panel were impressed with the range of activities used to engage the public in raising the fire safety awareness. They were also impressed that the other agencies had been working in the partnership and supported by the Fire and Rescue Services.

Some Panel Members questioned the fire safety around the single entry/exit buildings. Denis McCann informed the Panel that such premises had been designed to contain the fire longer inside and those premises were assessed by the technical fire safety services. Denis McCann also offered to be contacted outside the meeting on queries/questions for the specific premises.

The Panel asked about the home safety visits to student accommodations and how fire safety information had been provided to the occupants of those premises. Denis McCann responded that the Council has a programme called Student Watch that amongst other issues includes fire safety awareness.

It was **RESOLVED** to note the brief and to thank Denis McCann for the information provided.

Appendix 1

9 ECONOMIC DEVELOPMENT - OVERVIEW

Amanda Leon (Radstock Action Group) made a statement (*full copy of the statement is available in the Minute Book at Democratic Services*) about the proposals for the redesign of the roads around Radstock Town Centre. She said that new roads would be wide enough for emergency services to turn around and that the new scheme would bring everything to the halt. She also presented two signed petitions to be forwarded to the relevant Cabinet Member.

Petition number 1 stated: 'We, the undersigned, support the repositioning of the electricity sub-station and the conversion of the two mini-roundabouts into one larger one at the junction of the Frome Road (A362) and the A 367'. Petition number 2 stated: 'We, the undersigned, are totally opposed to the proposals to create a new road by diverting the Frome Road (A362) through the middle of Radstock'.

The Chairman received the petitions and informed the meeting that both petitions will be given to Councillor Cherry Beath (Cabinet Member for Sustainable Development) who will provide the response.

Councillor Eleanor Jackson read her statement (*full copy of the statement is available in the Minute Book at Democratic Services*) where she said that she was here to 'because of a manifesto pledge to do something about the constipation from which central Radstock suffers with regard to economic development as a result of the master planning failure.'

Councillor Jackson asked the Panel to set up a Task and Finish Group to discover whether in the areas outside Bath, there is any *effective* work being done by the Council to encourage economic development; and that the Task and Finish Group explore nobody took the post of the tourism officer based at The Hollies whether on seconded or on a temporary basis.

Councillor Jackson also produced the 'Work Plan Suggestion Form' with the request for Panel to set up the Task and Finish Group (as above).

The Chairman thanked Councillor Jackson for her statement and also for her workplan suggestion and informed the meeting that the request would be considered under agenda item 10 (Panel Workplan).

The Chairman invited John Wilkinson (Economic Enterprise & Business Development Manager) to introduce the report.

The Panel debated the issue and highlighted the following points:

The tour of Development and Major Projects' sites will be happening on Thursday 28th July.

There is a huge economic opportunity for the low carbon sector, and the Economic Enterprise & Business Development team were keen to focus on that area together with the Corporate Sustainability Manager.

The Chairman commented that, subject to Panel's agreement, every future meeting of the Panel should have an item from the Economic Enterprise and Business Development team. The report today gives a broad view on the work that the team

does and the Panel could choose which areas to explore further at their future meetings.

It was **RESOLVED** to note the update and discuss under Panel's Workplan future reporting format.

10 PANEL WORKPLAN

The Chairman informed the Panel that the agenda for this meeting had been created as a result of the meeting/s between the Chairman, vice-Chair and officers. He felt that the remit of the Panel is quite broad and covers wide range of Council services and statutory duties. Therefore, the Chairman suggested that the Panel Members (only) have the informal meeting beginning of September 2011 and discuss the workplan for the next year and so.

The Panel **RESOLVED** to accept the proposal from the Chairman and instructed the Democratic Services Officer to set the informal meeting for the Panel (Members only) first week in September 2011.

The meeting ended at 2.35 pm

Chair(person)

Date Confirmed and Signed

Prepared by Democratic Services

This page is intentionally left blank

Fire and Rescue Home Safety brief to the Economic and Community Development PDS Panel meeting on 21st July 2011

I have been asked by the BaNES Community Safety team to give a brief talk on Fire & Rescue Service approach in managing community risk

If I may firstly look at the historical perspective.

Within our community there used to be a general polarisation of views and agendas – crime belongs to the police, the council has a wide portfolio, and fire does well fires, car crashes and of course cats up trees.

Each agency would work hard to resolve their world and their targets, today things are much more different.

Following on from a lead set by BaNES Council's Community Safety team agencies today are working together more closely, more supportively and more cross discipline than ever before.

As a society we tend to ascribe artificial boundaries to what in truth is a complete broad spectrum issue.

Breaking these boundaries is key to successful management of community risk.

Many of the indicators of risk that the FRS and other agencies use would use also indicate risk or triggers for other organisations.

Social deprivation, fuel poverty, substance miss use, to name but a few there are a whole range of issues that bring multiple agencies together supporting an individual.

We can now profile incidents statistically and determine the community and societal risk factors, this allows us to effectively target our resources and interventions on a mapping based system.

We utilise a whole range of data to analyse risk

- Mosaic – social demographics, lifestyles and behaviour traits.
- Indices of child wellbeing
- Top 20% Areas of social deprivation
- Percentage change and proportion reports
- And of course our own Incident data

This profile information along with our incident data we share with the council community safety team on a regular basis.

Thanks to the BaNES Community Safety team our deliberate fire data now also sits alongside ASB data giving a more complete picture of ASB related activity.

Home Safety Visits

One intervention we have is the home safety visit; this provides a series of scalable packages.

- 1 – Risk Assessment and information package – Very Low Risk
- 2 – Home Safety Visit – standard package Crews – Low to Moderate Risk
- 3 – Home Safety Visit level 2 – Bespoke package specialist team for High and Very High Risk.

Since 2007 we have completed almost 7500 home safety visits in BaNES, and almost 1800 in the last year.

Despite all this activity there were 91 accidental dwelling fires in BaNES during 2010/11, and it is this along with a number of other community safety issues such as water safety that we are working hard to address.

Partnership working:

We now work supportively with a number of agencies such as the fantastic village agent's scheme in the Chew Magna area, which has just been successful in gaining continued funding, where their interactions in the community generates referrals for us.

Working with Somer Housing the largest social housing provider in BaNES is providing some fantastic support for both agencies as well as gaining unprecedented access to home safety advice to their clients.

Each new tenancy will receive fire risk assessment information, FRS will embed community safety staff into Somer staff training, and provide a referral scheme for higher risk properties.

Working in support of the affordable warmth scheme we were able to provide an informal assessment, information and referral advice whilst conducting our Home Safety visits, in a hope that we could influence excess winter deaths, as well as reducing domestic fires.

Safeguarding Adults and Children is another key area of activity, where we are able to report issues of concern as well as playing an active part in the adults, and children's safeguarding boards, and the adults safeguarding quality assurance group which we chair.

We work with and support a number of other agencies such as:

Age concern- They have a home from hospital scheme which refers people newly returning home from hospital. They also offer our service generally to their customers.

Banes community alarms- providers of the telecom care systems.

Adult care social work team

Bath Islamic society- provides support for the Islamic community and also runs awareness for non- Islamic community.

Care and repair- provides low cost repair services for older people, fit alarms and generate referrals for us.

Way ahead care

Guardian homecare

Care South- all 3 provide domiciliary care for older people in their homes.

Deafplus and vision plus- provide support to deaf and hard of hearing people and visually impaired people.

Family placement team- Foster care placement team.

Developing Health and Independence- Drug and alcohol counselling and support

Intermediate care teams- banes- team of nurses occupational therapists and physiotherapists who treat people in their homes to lower hospital admissions.

Banes PCT, child safety equipment- We provide a service of fitting child safety equipment for the PCT.

Southside family support- based in Twerton providing all manner of family support and domestic violence support.

Specialist Drug Advisory Service- prescribers and counselors form people suffering with addictions.

Fire safety awareness

To date, 15 of these agencies have received fire safety awareness training. This involves members of staff being up skilled so that they are able to recognise fire risk and remove it when they enter peoples home to carry out their normal day job. This translates to around 140 staff members.

If the risk is too great or the situation too complex they are also given a method of referring their client to the fire service for further intervention from us.

Emerging Risks

Its not just our managing a static situation we also have to be aware of new and emerging risks for example :

There has been a noticeable increase in the amount of fires involving ceramic hobs in the bath area. 5% of fires in Bath 2009/10 involved materials other than food stuff being left in the hob area.

This included shopping, linen baskets and a high chair tray and shows how modern flush cookers are being utilised as work surfaces in compact modern kitchens resulting in controls being inadvertently activated.

We are also recognising an increasing trend for example that younger adults people alone in the home are more susceptible to distraction fires.

Engaging with the public

We complete in excess of 140 home visits in Banes every month.

We visit all schools in the Bath area at year 5, age 9- 10. during this visit we address smoke alarms, escape routes and false alarms.

We have just piloted our first visit to Key stage 3 children, age 13- 14. This looks at the modern role of the fire service and the consequences of playing with fire.

We attend fete's and fun days, engaging with the public, answering questions and offering Home Safety Visits.

We present displays to the public involving RTC's and cooking fires.

We were involved in a number of safety demonstrations at the universities in Bath with the aim of reducing cooking fires.

Last year we assisted the police and ambulance to launch operation tonic, the drink driving campaign in the centre of bath with a televised RTC involving 2 vehicles and a drunk driver.

We do group presentations, such as the 'Spring into life' event where 50 people came together in the Chew Valley to listen to various agencies talk is one example.

We also presented at the Drug and Alcohol action team's annual conference and the Child safety seminar organised by Avonsafe

We engage with the public through our partner agencies.

Our work to date across BaNES has delivered a 23% reduction in accidental kitchen fires compared to 2009/10 figures.

This not only does this make the public safer, but also when combined with the work of our technical fire safety team helps protect valuable heritage buildings from damage by fire.

Moving forwards we will continue to work with the whole range of key partners such as the BaNES community safety team to work to increase public safety across a whole range of local issues.

Thank you.

Denis McCann
Unitary Manager
Bath & North East Somerset
Avon Fire & Rescue Service

This page is intentionally left blank

Bath & North East Somerset Council	
MEETING:	Economic & Community Development Policy Development and Scrutiny Panel
MEETING DATE:	5 th October 2011
TITLE:	Community Safety Plan: Early intervention work with young people
WARD:	ALL
AN OPEN PUBLIC ITEM	
List of attachments to this report:	
None	

1 THE ISSUE

- 1.1 The report invites the Panel to receive a presentation about the Police's innovative "early intervention" work with young people in Bath and North East Somerset

2 RECOMMENDATION

The Economic & Community Development Policy Development and Scrutiny Panel is asked to agree that:

- 2.1 It receives and comments on a presentation that highlights the Police's innovative early intervention work with young people

3 FINANCIAL IMPLICATIONS

There are no financial implications to this report.

4 THE REPORT

- 4.1 The presentation will allow the Panel to hear about key aspects of work taking place in Bath & North East Somerset with young people to promote community safety. In particular, the Panel will hear about a range of "early intervention" projects promoted by Avon and Somerset Police at local level. These are designed to support and help young people to: play a positive role in their communities.
- 4.2 In particular, the presentation will highlight a number of innovative projects where the Police have engaged with young people, ranging from a work experience scheme to a pioneering new education initiative to tackle alcohol misuse.
- 4.3 The Panel will be invited to ask questions in response to the presentation

5 RISK MANAGEMENT

5.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

6 EQUALITIES

6.1 Promoting equality and opportunity for all groups and individuals across the equality strands and promoting community cohesion is integral to this work. A detailed analysis of equalities impact data has been undertaken as part of the strategic assessment and is incorporated into the Community Safety priority Action Planning

7 CONSULTATION

7.1 *Cabinet Member; Young People; Section 151 Finance Officer; Monitoring Officer*

8 ISSUES TO CONSIDER IN REACHING THE DECISION

8.1 *Social Inclusion; Customer Focus; Other Legal Considerations- Section 17 and 115 Crime and Disorder Act 1998,*

9 ADVICE SOUGHT

9.1 The Council's Monitoring Officer (Divisional Director – Legal and Democratic Services) and Section 151 Officer (Divisional Director - Finance) have had the opportunity to input to this report and have cleared it for publication.

Contact person	Sue Tilley, Community Safety Manager 01225 477415
Background papers	Presentation
Please contact the report author if you need to access this report in an alternative format	

This page is intentionally left blank

Bath & North East Somerset Council	
MEETING:	Economic & Community Development Policy Development and Scrutiny Panel
MEETING DATE:	5 th October 2011
TITLE:	Community Safety Plan: Tackling local concerns through IDPARTNERS
WARD:	ALL
AN OPEN PUBLIC ITEM	
List of attachments to this report:	
APPENDIX: Briefing Note- IDPARTNERS	

1 THE ISSUE

1.1 The report invites the Panel to receive a presentation about an approach to tackling issues and concerns in local communities. The method is called *IDPARTNERS* and the presentation will give real-life examples of how this process can generate solutions to problems of anti social behaviour and crime in local communities.

2 RECOMMENDATION

The Economic & Community Development Policy Development and Scrutiny Panel is asked to agree that:

- 2.1 It receives and comments on a presentation on IDPARTNERS as a way of addressing key local concerns
- 2.2 It notes the training available in the process as a way of empowering communities to tackle local concerns

3 FINANCIAL IMPLICATIONS

- 3.1 Training on and implementation of IDPARTNERS is being carried out within existing resources.

4 THE REPORT

- 4.1 IDPARTNERS is an innovative process that brings together communities and partners to tackle local concerns, particularly relating to crime and anti-social behaviour. It works by encouraging creative responses to problems within a framework of clear evidence and analysis.
- 4.2 The Panel will hear how IDPARTNERS works - through the use of “real-life” cases in local communities.
- 4.3 The Panel will also learn about the training on IDPARTNERS available for staff, partners, elected members and parish and town councils. This is designed to give more people the skills to use the process. The aim is increasingly to support and enable communities to identify effective solutions to local concerns, in line with the “Big Society” and “Localism” approaches.
- 4.4 A Briefing Note on IDPARTNERS is contained as an Appendix to this report.

5 RISK MANAGEMENT

- 5.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

6 EQUALITIES

- 6.1 Promoting equality and opportunity for all groups and individuals across the equality strands and promoting community cohesion is integral to this work. A detailed analysis of equalities impact data has been undertaken as part of the strategic assessment and is incorporated into the Community Safety priority Action Planning

7 CONSULTATION

- 7.1 *Cabinet Member; Section 151 Finance Officer; Monitoring Officer*

8 ISSUES TO CONSIDER IN REACHING THE DECISION

- 8.1 *Social Inclusion; Customer Focus; Other Legal Considerations- Section 17 and 115 Crime and Disorder Act 1998,*

9 ADVICE SOUGHT

- 9.1 The Council's Monitoring Officer (Divisional Director – Legal and Democratic Services) and Section 151 Officer (Divisional Director - Finance) have had the opportunity to input to this report and have cleared it for publication.

Contact person	Sue Tilley, Community Safety Manager 01225 477415
Background papers	Presentation
Please contact the report author if you need to access this report in an alternative format	

This page is intentionally left blank

What is ID PARTNERS? It's a simple to understand process, written in plain English.

IDPARTNERS is designed to encourage creative responses to problems while working within a framework based upon well-researched evidence and analysis. It blends both linear and lateral thinking with neither dominating the other. It has absorbed good practice from project and performance management, partnership working and, working with local communities and voluntary groups.

I	Identify the Demand. Who is asking and what do they want?
D	Drivers. Why is it important?
P	Problem. Define it. Who shares your problem?
A	Aim. What do you want to achieve?
R	Research & Analysis. Making sense of what you have found.
T	Think! Get creative with your ideas.
N	Negotiate & Initiate Responses. How? When? Who leads?
E	Evaluate your responses. Have you met your Aim?
R	Review the project and reward the worthy.
S	Sustainability. Maintenance and monitoring.

IDPARTNERS has been designed to be user-friendly and to capture best practice at a local level.

Please note, however, that the process is not as linear as it first appears. You will often find yourself returning to an earlier stage in the process as your Problem Solving initiatives progress (e.g. while researching and analysing, you may discover more about where the demand has come from.) However, if you consider all ten stages, you will stand the best chance of impacting on your problem.

Problem Solving training using ID PARTNERS process

The aim of the training is to improve the understanding and use of a common problem solving process, have a common language, a common understanding of the problems, who shares the problems and conversely, who doesn't share the problem.

This page is intentionally left blank

Bath & North East Somerset Council	
MEETING:	Economic & Community Development Policy Development and Scrutiny Panel
MEETING DATE:	5th October 2011
TITLE:	Community Assets
WARD:	ALL
AN OPEN PUBLIC ITEM	
<p>List of attachments to this report:</p> <p>APPENDIX: Extract from report to Corporate Performance and Resources Overview and Scrutiny Panel, 13th July, 2009. "Council Approach to Quirk"</p>	

1 THE ISSUE

1.1 This report sets out the current context for the use and development of Council-owned assets to achieve wider community outcomes. It contains information about "Quirk" asset transfer and also the proposed new "Community Right to Buy" as well as giving some examples of how assets can be used in this way.

2 RECOMMENDATION

The Economic & Community Development Policy Development and Scrutiny Panel is asked to agree that:

2.1 It discuss the issues highlighted in this report

2.2 It receives a short presentation on the new "Community Right to Buy"

2.3 It request a further report on the operation of the Community Right to Buy when the provisions in the Localism Bill are finalised

3 FINANCIAL IMPLICATIONS

3.1 Any decisions relating to assets would need to be considered carefully in relation to the Council's budget and asset planning. There is a staffing and related cost relating to support for helping communities manage and own assets. The "Main Fund" of the £1m Performance reward Grant scheme has highlighted as an objective "Involving the community in running and improving the spaces that matter to them".

4 THE REPORT

4.1 Councils and other public bodies have traditionally owned and managed a great variety of property assets. These range from land and buildings which are directly connected to the delivery of public services- such as depots and other facilities- to assets owned primarily to generate income as part of a commercial portfolio. In addition, there are a wide range of management and other arrangements for these assets, including management committees for local facilities such as community centres. Within these various categories, public bodies have sought to make best use of their assets to meet the various reasons for which they are held.

4.2 In May 2007, a report was published by the Chief Executive of Lewisham Council, Barry Quirk. Its starting point was that public assets could be used as a way of empowering communities. The report highlighted a number of cases where greater community involvement- and in some cases ownership – of public assets had led to greater community involvement and new approaches. Clearly, this approach fits well with the Government's approach to the "Big Society". This is because:

- Involving local people in managing assets can lever-in goodwill, skills and involvement in addressing local needs
- Local people may be able to run a local facility in a different way to public sector bodies
- Assets transferred to the community may be able to attract external funding and income and potentially become more sustainable

4.3 More widely, it is also helpful for public bodies and communities to look at the total resources available for addressing an issue, including property assets, not just financial budgets.

4.4 However, the Quirk Report also highlighted that there were a number of risks and challenges in this approach, and in particular the need to ensure any transfer of public assets to community ownership and management does not risk wider public interest concerns or overly burden communities with asset management. The report also highlights that the additional benefits of community management and ownership can outweigh risks and "opportunity costs", for example in lost capital receipts or income. So long as risks are properly assessed, minimised and mitigated, the report identified "no impediments to the transfer of public assets to communities."

4.5 The report goes on to suggest that all of these issues may be addressed by Councils adopting a strategic approach to the use of assets to achieve community

empowerment. A report to the previous Corporate Performance and Resources Overview and Scrutiny Panel in July, 2009 identified the Council's policy on this as agreed by the Council's Property Board in July 2007, and also identified a series of examples of where this policy had been put into practice. The overall approach as presented to the Panel is attached as Appendix One.

4.6 Since this policy was adopted, the Government has also proposed the introduction of a "Community Right to Buy" as part of its Localism bill which is currently at report stage in the House of Lords. This right- which applies to privately-owned and not just public assets- allows local communities to request that an asset be placed on a register of "assets of community value", to be held by the Council. If placed on this register, if and when this asset comes to be sold, the owner must give local groups a "window of opportunity" to potentially buy the asset. This is designed to allow communities to protect facilities such as local village pubs. The exact details of this have been subject to considerable debate and feedback as the Localism Bill has gone through its parliamentary stages, and a short presentation will be made on the latest situation at the meeting.

5 RISK MANAGEMENT

5.1 A separate risk assessment has not been undertaken of this report but the report highlights areas where risk would need to be managed in relation to asset management and transfer

6 EQUALITIES

An equalities impact assessment has not been carried out but as the Council develops its approach to managing its assets an EIA would need to be part of this.

7 CONSULTATION

7.1 *Other B&NES Services Section 151 Finance Officer; Chief Executive; Monitoring Officer*

8 ISSUES TO CONSIDER IN REACHING THE DECISION

8.1 *Social Inclusion; Customer Focus; Sustainability; Property;; Human Rights; Corporate; Health & Safety; Impact on Staff; Other Legal Considerations*

9 ADVICE SOUGHT

9.1 The Council's Monitoring Officer (Divisional Director – Legal and Democratic Services) and Section 151 Officer (Divisional Director - Finance) have had the opportunity to input to this report and have cleared it for publication.

Contact person	Andy Thomas, 01225 394322
Background papers	<u>Proposals to introduce a Community Right to Buy - assets of community value: Consultation paper</u> <u>Making Assets Work: The Quirk Review of Community Management and ownership of Public Assets</u>
Please contact the report author if you need to access this report in an	

APPENDIX: Extract from report to Corporate Performance and Resources Overview and Scrutiny Panel, 13th July, 2009. "Council Approach to Quirk"

The Quirk issue was considered by the Council's Property Board in July 2007. The resolution was:

That the Board:-

- 1. - notes the report.*
- 2. - confirms the validity and relevance of the existing concessionary lettings scheme and that this represents the primary method by which the Council supports community initiatives.*
- 3. - confirms that it is not minded to promote the disposal of community assets but will be prepared to consider such proposals on an individual basis by way of reports submitted to it for consideration.*

The Council is keen to ensure it derives best value from its property assets and is thus currently dealing with each approach on a case-by-case basis based upon the merits presented by the relevant parties.

The expectation is that, generally, arrangements can be dealt with by reference to the Council's adopted Concessionary Lease Policy.

The role of Property Services is to advise on the commercial potential for any property falling within the Quirk agenda; providing market values and suggesting suitable vehicles to (generally) lease premises to qualifying organisations.

The approach taken by the Council is an innovative solution to supporting the provision of services and benefits to the community. The not-for-money benefits that organisations bring to the Council would be determined and quantified by the service which has responsibility for the relevant area, and an agreement entered into which would specify the terms under which a group could enjoy occupation of a building at less than market value.

Bath & North East Somerset Council	
MEETING:	ECONOMIC AND COMMUNITY DEVELOPMENT PANEL
MEETING DATE:	5th October 2011
TITLE:	WORKPLAN FOR 2011/12
WARD:	All
AN OPEN PUBLIC ITEM	
List of attachments to this report:	
Appendix 1 – Panel Workplan	

1 THE ISSUE

- 1.1 This report presents the latest workplan for the Panel (Appendix 1).
- 1.2 The Panel is required to set out its thoughts/plans for their future workload, in order to feed into cross-Panel discussions between Chairs and Vice-chairs - to ensure there is no duplication, and to share resources appropriately where required.

2 RECOMMENDATION

- 2.1 The Panel is recommended to
 - (a) consider the range of items that could be part of their Workplan for 2011/12 and into 2012/13

3 FINANCIAL IMPLICATIONS

- 3.1 All workplan items, including issues identified for in-depth reviews and investigations, will be managed within the budget and resources available to the Panel (including the designated Policy Development and Scrutiny Team and Panel budgets, as well as resources provided by Cabinet Members/Directorates).

4 THE REPORT

4.1 The purpose of the workplan is to ensure that the Panel's work is properly focused on its agreed key areas, within the Panel's remit. It enables planning over the short-to-medium term (ie: 12 – 24 months) so there is appropriate and timely involvement of the Panel in:

- a) Holding the executive (Cabinet) to account
- b) Policy review
- c) Policy development
- d) External scrutiny.

4.2 The workplan helps the Panel

- a) prioritise the wide range of possible work activities they could engage in
- b) retain flexibility to respond to changing circumstances, and issues arising,
- c) ensure that Councillors and officers can plan for and access appropriate resources needed to carry out the work
- d) engage the public and interested organisations, helping them to find out about the Panel's activities, and encouraging their suggestions and involvement.

4.3 The Panel should take into account all suggestions for work plan items in its discussions, and assess these for inclusion into the workplan. Councillors may find it helpful to consider the following criteria to identify items for inclusion in the workplan, or for ruling out items, during their deliberations:-

- (1) public interest/involvement
- (2) time (deadlines and available Panel meeting time)
- (3) resources (Councillor, officer and financial)
- (4) regular items/"must do" requirements (eg: statutory, budget scrutiny, etc)?
- (5) connection to corporate priorities, or vision or values
- (6) has the work already been done/is underway elsewhere?
- (7) does it need to be considered at a formal Panel meeting, or by a different approach?

The key question for the Panel to ask itself is - can we "add value", or make a difference through our involvement?

- 4.4 There are a wide range of people and sources of potential work plan items that Panel members can use. The Panel can also use several different ways of working to deal with the items on the workplan. Some issues may be sufficiently substantial to require a more in-depth form of investigation.
- 4.5 Suggestions for more in-depth types of investigations, such as a project/review or a scrutiny inquiry day, may benefit from being presented to the Panel in more detail.
- 4.6 When considering the workplan on a meeting-by-meeting level, Councillors should also bear in mind the management of the meetings - the issues to be addressed will partially determine the timetabling and format of the meetings, and whether, for example, any contributors or additional information is required.

5 RISK MANAGEMENT

- 5.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

6 EQUALITIES

- 6.1 Equalities will be considered during the selection of items for the workplan, and in particular, when discussing individual agenda items at future meetings.

7 CONSULTATION

- 7.1 The Workplan is reviewed and updated regularly in public at each Panel meeting. Any Councillor, or other local organisation or resident, can suggest items for the Panel to consider via the Chair (both during Panel meeting debates, or outside of Panel meetings).

8 ADVICE SOUGHT

- 8.1 The Council's Monitoring Officer (Divisional Director – Legal and Democratic Services) and Section 151 Officer (Divisional Director - Finance) have had the opportunity to input to this report and have cleared it for publication.

Contact person	Jack Latkovic, Senior Democratic Services Officer. Tel 01225 394452
Background papers	None
Please contact the report author if you need to access this report in an alternative format	

This page is intentionally left blank

Last updated 08.09.11.

Economic and Community Development Policy Development & Scrutiny Panel Workplan

Meeting Date	Agenda Item	Director	Report Author	Format of Item	Requested By	Notes
Wednesday 5th October 2011						
	Community Safety - Youth Activities		Sue Tilley and Simon Selby			
	Community Safety – ID Partners		Sue Tilley and Tim Harris			
	Presentation about the tourism in BANES		David Lawrence			
	Community Assets		Andy Thomas			
17th November 2011						
	Medium Term Resource and Financial Plans		tbc			
	Community Safety - tbc		tbc			
	Data and analysis of the 3rd sector/voluntary funding		David Trethewey			
	Scrutiny Inquiry Day investigating " what is the benefit of retaining graduates in Bath & North East Somerset" (tbc)		Donna Vercoe			
	Briefing on Fund Finder programme		David			

Meeting Date	Agenda Item	Director	Report Author	Format of Item	Requested By	Notes
	including the access to European Funding		Trethewey			
	Economic Development Sustainability (tbc)		John Wilkinson			
19th January 2012						
	Service Action Plans					
	Community Safety -					
22nd March 2012						
	Community Safety -					
24th May 2012						
	Community Safety -					
12th July 2012						
	Community Safety -					
Future items						
	Graduates retention					Single day inquiry
	Water safety update				CR to RM and BS on 12.09.	Potential for November?
	Parish Charter					
	Facilities used by the community that are owned by non-Council organisations					
	Economic Development - small local businesses role seminar.					

Last updated 08.09.11.

This page is intentionally left blank